

CITY OF GREENBELT
City Clerk's Office
25 Crescent Road
Greenbelt, Maryland 20770

Memorandum

Date: January 26, 2017
To: City Council
Fr: Cindy Murray, City Clerk *CM*
RE: Council Meeting Schedule for 2017

Attached is a proposed Council Meeting Schedule for 2017. It is suggested the schedule be discussed at the City Manager Update work session on February 6th, then included on the agenda of the February 13th Council meeting for action.

cc: Nicole Ard

**CITY OF GREENBELT
City Clerk's Office
25 Crescent Road
Greenbelt, Maryland 20770**

Memorandum

Date: January 4, 2017
To: Michael McLaughlin, City Manager
Fr: Cindy Murray, City Clerk *CM*
RE: Council Meeting Schedule for 2017

A 2017 calendar is attached noting the regularly scheduled Council Meetings in blue and City Holidays in red. Information to be considered when determining the 2017 meeting schedule is noted below.

Budget Approval: Prior to June 10

Conferences (shown in black on calendar)

MML Annual Conference in Ocean City – June 25-28
MML Fall Conference in Rockville – October 11-14
NLC Congressional Cities Conference in DC – March 11-15
NLC City Summit in Charlotte – November 15-18

Jewish Holidays – When work is not permitted (should be avoided)

1. Purim - Sunset Saturday, March 11 (6:11pm) to Sunset Sunday, March 12 (7:12pm)
2. Passover – Sunset Monday, April 10 (7:40pm) to Sunset Wednesday, April 12 (7:42pm) **Schools open**
and Sunset Sunday, April 16 (7:46pm) to Sunset Tuesday, April 18 (7:48pm) **Schools closed**
3. Shavuot – Sunset Tuesday, May 30 (8:26pm) to Sunset Thursday, June 1 (8:27pm) **Schools open**
4. Rosh Hashanah - Sunset Wednesday, September 20 (7:06pm) to Sunset Friday, September 22 (7:03pm) **Schools closed Thursday, September 21**
5. Yom Kippur - Sunset Friday, September 29 (6:52pm) to Sunset Saturday, September 30 (6:50pm)
6. Sukkot - Sunset Wednesday, October 4 (6:44pm) to Sunset Friday, October 6 (6:41pm) **Schools open**
7. Shemini Atzeret & Simchat Torah - Sunset Wednesday, October 11 (6:33pm) to Sunset Friday, October 13, 2017 (6:30pm) **Schools open**

School Board Holidays – Not covered by City Holidays or Jewish Holidays:

1. Good Friday – April 14
2. Easter Monday – April 17

Based on the above information, suggested changes to Council's 2017 meeting scheduled are: 1) No work session on Monday, April 17 (Easter Monday and Passover); 2) reschedule June 12th and June 26th Regular Meetings to June 5th and June 19th (Budget Adoption Prior to June 10th and MML Conference June 25th – 28th): and 3) no work session on Wednesday, September 20th (Rosh Hashanah).

2017

January							February							March						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4				1	2	3	4
8	9	10	11	12	13	14	5	6	7	8	9	10	11	5	6	7	8	9	10	11
15	16	17	18	19	20	21	12	13	14	15	16	17	18	12	13	14	15	16	17	18
22	23	24	25	26	27	28	19	20	21	22	23	24	25	19	20	21	22	23	24	25
29	30	31					26	27	28					26	27	28	29	30	31	

April							May							June						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1		1	2	3	4	5	6					1	2	3
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
23	24	25	26	27	28	29	28	29	30	31				25	26	27	28	29	30	
30																				

July							August							September						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
						1			1	2	3	4	5						1	2
2	3	4	5	6	7	8	6	7	8	9	10	11	12	3	4	5	6	7	8	9
9	10	11	12	13	14	15	13	14	15	16	17	18	19	10	11	12	13	14	15	16
16	17	18	19	20	21	22	20	21	22	23	24	25	26	17	18	19	20	21	22	23
23	24	25	26	27	28	29	27	28	29	30	31			24	25	26	27	28	29	30
30	31																			

October							November							December						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7				1	2	3	4						1	2
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23
29	30	31					26	27	28	29	30			24	25	26	27	28	29	30
														31						

United States Holidays and Observances

Jan 01	New Year's Day	Jan 16	M L King Day	Feb 14	Valentine's Day
Feb 20	Presidents' Day	Apr 14	Good Friday	Apr 16	Easter Sunday
May 14	Mother's Day	May 29	Memorial Day	Jun 18	Father's Day
Jul 04	Independence Day	Sep 04	Labor Day	Oct 09	Columbus Day

Printed from chabad.org

Jewish Holidays and Festivals

Jewish Holidays and Festivals. Explanations, observances, study, guide and multimedia to all major and minor Jewish holidays and fast days.

Fast of Tevet 10 Site

Fast of Tevet 10

Begins sunrise of **Sunday, January 8, 2017**Ends nightfall of **Sunday, January 8, 2017**

Work permitted

Fast of Tevet 10 Site

Visit Tubshevat.org

15 Shevat

Saturday, February 11, 2017

No work is permitted.

Visit Tubshevat.orgVisit VirtualPurim.org

Purim

Begins sunset of **Saturday, March 11, 2017**Ends nightfall of **Sunday, March 12, 2017**

Work should be avoided.

Consult a Rabbi if this is not possible.

Visit VirtualPurim.org

Ta'anit Esther - March 9, 2017

Shushan Purim - March 13, 2017

Visit Passover.org

Passover

Begins sunset of **Monday, April 10, 2017**Ends nightfall of **Tuesday, April 18, 2017**

No work permitted on April 11 - 12 and April 17 - 18.

Work is permitted only on April 13 - 14 and April 16 with certain restrictions.Visit Passover.org

Second Passover Site

Second Passover

Wednesday, May 10, 2017

Work permitted

Second Passover Site

Visit LagBaOmer.org

Lag B'Omer

Sunday, May 14, 2017

Work permitted

Visit LagBaOmer.org

Sefirat HaOmer - April 11 - May 30, 2017

Visit VirtualShavuot.org

Shavuot

Begins sunset of **Tuesday, May 30, 2017**Ends nightfall of **Thursday, June 1, 2017**

No work is permitted

Visit VirtualShavuot.org

[Visit 3weeks.org](http://3weeks.org)

The Three Weeks

Tuesday, July 11, 2017 through Tuesday, August 1, 2017 [Visit 3weeks.org](http://3weeks.org)

Work permitted, except Shabbat

Fast of the 17th of Tammuz - July 11, 2017

Fast of Tish'a B'Av - July 31 - August 1, 2017

[The 15th of Av Site](http://The15thofAv.com)

The 15th of Av

Monday, August 7, 2017

[The 15th of Av Site](http://The15thofAv.com)

Work permitted

[Visit JewishNewYear.org](http://JewishNewYear.org)

Rosh Hashanah

Begins sunset of Wednesday, September 20, 2017

Ends nightfall of Friday, September 22, 2017

No work is permitted

The Month of Elul - August 23 - September 20, 2017

Fast of Gedaliah - September 24, 2017

[Visit JewishNewYear.org](http://JewishNewYear.org)[Yom Kippur Site](http://YomKippur.com)

Yom Kippur

Begins sunset of Friday, September 29, 2017

[Yom Kippur Site](http://YomKippur.com)

Ends nightfall of Saturday, September 30, 2017

No work is permitted

[Sukkot Site](http://Sukkot.com)

Sukkot

Begins sunset of Wednesday, October 4, 2017

[Sukkot Site](http://Sukkot.com)

Ends nightfall of Wednesday, October 11, 2017

No work permitted on October 5 - 6. Work is permitted on October 8 - 11 with certain restrictions.

Hoshanah Rabbah - October 11, 2017

[Visit Site](http://SheminiAtzeret.com)

Shemini Atzeret & Simchat Torah

[Visit Site](http://SheminiAtzeret.com)

Begins sunset of Wednesday, October 11, 2017

Ends nightfall of Friday, October 13, 2017

No work is permitted

[Visit Chanukah.org](http://Chanukah.org)

Chanukah

Begins sunset of Tuesday, December 12, 2017

[Visit Chanukah.org](http://Chanukah.org)

Ends nightfall of Wednesday, December 20, 2017

2016-2017 School Year Calendar

July 4	Monday	Holiday* – Independence Day Schools and Offices Closed
July 5	Tuesday	Last Day of Ramadan 2016
July 7	Thursday	Eid al-Fitr** 2016
August 8-10	Monday - Wednesday	Professional Duty Days for New Teachers
August 15-18	Monday - Thursday	Professional Duty Days for All Teachers
August 17	Wednesday	Professional Development
August 18	Thursday	Systemic Orientation Day for Pre-K and Kindergarten Students
August 22	Monday	Systemic Orientation Day for New 6 th & 7 th Grade Middle-Schoolers & New 9 th -Graders
August 23	Tuesday	First Day of School for All Students
September 5	Monday	Holiday* – Labor Day – Schools and Offices Closed
September 11	Sunday	Eid al-Adha**
September 30	Friday	Professional Development – Schools Closed for Students***
October 3	Monday	Rosh Hashanah**
October 5	Wednesday	1st Quarter Progress Reports Released
October 12	Wednesday	Holiday* – Yom Kippur** – Schools and Offices Closed
October 21	Friday	MSEA Convention – Schools Closed for Students and Teachers***
October 28	Friday	Professional Development – 2-Hr. Early Dismissal for Students
October 28	Friday	End of First Quarter (45 days)
October 30	Sunday	Diwali**
October 31	Monday	Professional Day for Teachers – Schools Closed for Students***
November 8	Tuesday	General Election Day* – Schools and Offices Closed
November 11	Friday	Veterans Day & Parent-Teacher Conferences – Schools Closed for Students***
November 15	Tuesday	1st Quarter Report Cards Released
November 23-25	Wednesday - Friday	Holidays* – Thanksgiving – Schools and Offices Closed
December 7	Wednesday	Professional Development – 2-Hr. Early Dismissal for Students
December 21	Wednesday	2nd Quarter Progress Reports Released
December 23	Friday	Winter Break* – Christmas Holiday – Schools and Offices Closed
December 26-30	Monday - Friday	Winter Break* – Schools and Offices Closed
January 2	Monday	Winter Break* – New Year's Holiday – Schools and Offices Closed
January 16	Monday	Holiday* – Martin L. King, Jr. Day – Schools and Offices Closed
January 19	Thursday	End of Second Quarter (45 days)
January 20	Friday	Professional Day for Teachers – Schools Closed for Students***
February 2	Thursday	2nd Quarter Report Cards Released
February 10	Friday	Professional Development – Schools Closed for Students***
February 20	Monday	Holiday* – Presidents' Day – Schools and Offices Closed
March 7	Tuesday	3rd Quarter Progress Reports Released
March 24	Friday	End of Third Quarter (43 days)
March 27	Monday	Professional Day for Teachers – Schools Closed for Students***
April 10	Monday	3rd Quarter Report Cards Released
April 11-17	Tuesday - Monday	Passover**
April 14 & 17	Friday & Monday	Holidays* – Easter – Schools and Offices Closed
April 18-21	Tuesday - Friday	Spring Break – Schools Closed for Students and Teachers***
May 1	Monday	SENIORS – 4th Quarter Progress Reports Released
May 23	Tuesday	4th Quarter Progress Reports Released
May 27	Saturday	First Day of Ramadan 2017
May 29	Monday	Holiday* – Memorial Day – Schools and Offices Closed
June 2	Friday	SENIORS – 4th Quarter Report Cards Released
June 8	Thursday	2-Hr. Early Dismissal for Students (<i>Subject to change due to inclement weather: may become a full day for students if the last day changes; the 2-hour early dismissal will occur the day before the last day for students</i>)
June 9	Friday	Last Day for Students – 2-Hr. Early Dismissal – End of Fourth Quarter (47 days) (<i>Subject to change due to inclement weather; the 2-hour early dismissal will occur on the last day for students</i>)***
June 12	Monday	Last Day for Teachers (<i>Subject to change due to inclement weather</i>)***
June 12-15	Monday-Thursday	Inclement Weather Make-Up Days
June 22	Thursday	4th Quarter Report Cards Released
June 25	Sunday	Last Day of Ramadan & Eid al-Fitr** 2017

180 student days • 192 teacher days • 195 days for new teachers

*All schools and offices closed

**Except for Diwali, holiday begins at sunset of the preceding day. PGCPs prohibits scheduling of any meetings or activities during or after the regular school day (exceptions for state or regional events, and Parent-Teacher Conferences, which are scheduled annually on the federal holiday to support parent attendance).

***10- and 11-month employees should refer to Bulletin M-1-17: *Scheduled Workdays and Allocation for Supporting Personnel and 11-Month Professional Personnel for the 2016-2017 School Year* (Released in July 2016) for clarification on workdays.

2017-2018 School Year Calendar – TENTATIVE

July 4	Tuesday	Holiday* – Independence Day Schools and Offices Closed
August 7-9	Monday - Wednesday	Professional Duty Days for New Teachers
August 14-17	Monday - Thursday	Professional Duty Days for All Teachers
August 16	Wednesday	Professional Development
August 17	Thursday	Systemic Orientation Day for Pre-K and Kindergarten Students
August 21	Monday	Systemic Orientation Day for New 6 th & 7 th Grade Middle-Schoolers & New 9 th -Graders
August 22	Tuesday	First Day of School for All Students
September 1	Friday	Eid al-Adha**
September 4	Monday	Holiday* – Labor Day – Schools and Offices Closed
September 21	Thursday	Holiday* – Rosh Hashanah** – Schools and Offices Closed
September 29	Friday	Professional Development – Schools Closed for Students***
September 30	Saturday	Yom Kippur**
October 20	Friday	MSEA Convention – Schools Closed for Students and Teachers***
October 19	Thursday	Diwali**
October 27	Friday	End of First Quarter (45 days)
October 30	Monday	Professional Day for Teachers – Schools Closed for Students***
November 10	Friday	Veterans Day (Observed) & Parent-Teacher Conferences – Schools Closed for Students***
November 22-24	Wednesday - Friday	Holidays* – Thanksgiving – Schools and Offices Closed
December 8	Friday	Professional Development – 2-Hr. Early Dismissal for Students
December 25-29	Monday - Friday	Winter Break* & Christmas Holiday – Schools and Offices Closed
January 1	Monday	Winter Break* – New Year's Holiday – Schools and Offices Closed
January 11	Thursday	End of Second Quarter (43 days)
January 12	Friday	Professional Day for Teachers – Schools Closed for Students***
January 15	Monday	Holiday* – Martin L. King, Jr. Day – Schools and Offices Closed
February 9	Friday	Professional Development – Schools Closed for Students***
February 19	Monday	Holiday* – Presidents' Day – Schools and Offices Closed
March 22	Thursday	End of Third Quarter (46 days)
March 23	Friday	Professional Day for Teachers – Schools Closed for Students***
March 30 & April 2	Friday & Monday	Holidays* – Easter – Schools and Offices Closed
March 31-April 6	Saturday - Friday	Passover**
April 3-6	Tuesday - Friday	Spring Break – Schools Closed for Students and Teachers***
May 16	Wednesday	First Day of Ramadan
May 28	Monday	Holiday* – Memorial Day – Schools and Offices Closed
June 5	Tuesday	2-Hr. Early Dismissal for Students (<i>Subject to change due to inclement weather: may become a full day for students if the last day changes; the 2-hour early dismissal will occur the day before the last day for students</i>)
June 6	Wednesday	Last Day for Students – 2-Hr. Early Dismissal – End of Fourth Quarter (46 days) (<i>Subject to change due to inclement weather; the 2-hour early dismissal will occur on the last day for students</i>)***
June 7	Thursday	Last Day for Teachers (<i>Subject to change due to inclement weather</i>)***
June 7, 8, 11 & 12	Thursday, Friday, Monday & Tuesday	Inclement Weather Make-Up Days
June 14	Thursday	Last Day of Ramadan
June 15	Friday	Eid al-Fitr**

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***10- and 11-month employees should refer to Bulletin M-1-18: *Scheduled Workdays and Allocation for Supporting Personnel and 11-Month Professional Personnel for the 2017-2018 School Year* (Released in July 2017) for clarification on workdays.